



NASSAU COUNTY
DEPARTMENT OF CONSUMER AFFAIRS
240 Old Country Road, Mineola, NY 11501
Phone: (516) 571-2600
consumeraffairs@nassaucoutyny.gov
www.nassaucoutyny.gov

REGISTRATION RENEWAL FEES:
\$250.00 PER VEHICLE
\$5.00 PER EXEMPT VEHICLE
REPLACEMENT FEES:
\$25.00 PER VEHICLE FOR VEHICLE, PLATE
AND BASE CHANGES

GENERAL INSTRUCTIONS FOR NCTLC
FOR-HIRE VEHICLE REGISTRATION RENEWAL & REPLACEMENT REGISTRATION

THE FILING OF AN APPLICATION DOES NOT GRANT OPERATING
AUTHORITY AND MUST BE FILED IN PERSON.
THE REGISTRATION MUST BE IN THE POSSESSION OF THE LICENSEE TO OPERATE.

1. Applicant must submit any town, city, village or county license for each vehicle if applying for an exempt registration (if applicable).
2. Applicants must submit a valid NYS DMV vehicle registration, title or bill of sale with vehicle VIN.
3. Applicants must submit a current FH-1 Insurance card for each vehicle.
4. Applicants must provide a Certificate of Liability Insurance (Accord Form #25-S), with Nassau County Consumer Affairs TLC, 240 Old Country Road, Mineola, NY 11501, as the certificate holder, and have 10 or more days of Notice of Cancellation.
5. Vehicle Inspection receipt (as applicable) for the vehicle's NYS Safety Inspection.
6. Applicants must not have outstanding child support, fines, or debt obligations to any governmental agency.
7. Applicants must submit a completed renewal/replacement application with the appropriate fee required. (See chart above and/or on the renewal/replacement application form.)

YOU MAY SUBMIT ONE PAYMENT FOR MULTIPLE VEHICLES

ALL PAYMENTS MUST BE MADE BY CERTIFIED CHECK OR MONEY ORDER,
CHECK OR CREDIT CARD PAYABLE TO:
"THE COUNTY OF NASSAU"

ALL APPLICATION FEES & MATERIALS ARE NON- REFUNDABLE, NON-RETURNABLE.

NOTICE: The NC Department of Consumer Affairs TLC For-Hire Vehicle Registration and the For-Hire Vehicle Driver's Authorization **DOES NOT** entitle you to operate point-to-point within the borders of any town, city or village located in Nassau County which currently regulates for-hire vehicles and/or drivers. If you wish to operate point-to-point within any of these municipalities you must contact the administrative office of such municipality. Failure to comply with any laws, rules, regulations and licensing requirements of any town, city or village can result in enforcement by the municipality and NC Department of Consumer Affairs.

PENALTY FOR FALSIFICATION: The issuance of a license is subject to verification of the information provided in the application. Falsification of any statement made herein is an offense punishable by a fine, and/or revocation, suspension or denial of license and criminal prosecution by the Office of the District Attorney.

PLEASE HAVE ALL REQUIRED DOCUMENTS ORGANIZED BY VEHICLE TO BE REGISTERED.

**FAILURE TO COMPLETE ALL REQUIREMENTS WITHIN 90 DAYS OF SUBMITTING YOUR
APPLICATION WILL RESULT IN THE AUTOMATIC DENIAL OF YOUR APPLICATION.**



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FOR OFFICE USE ONLY

REGISTRATION AMOUNT: \$ _____
DATE PAID: _____ **RECEIPT #:** _____
CHECK/CC/MO: _____
ISSUED BY: _____

TAXI & LIMOUSINE COMMISSION
FOR-HIRE VEHICLE RENEWAL & REPLACEMENT REGISTRATION APPLICATION

TYPE OR PRINT CLEARLY IN BLACK OR BLUE INK.

RENEWAL: **\$250.00 FEE PER VEHICLE** **\$5.00 FEE PER VEHICLE FOR EXEMPT**

REPLACEMENT: \$25.00 FEE PER VEHICLE (please indicate reason(s) below)

PLATE CHANGE **VEHICLE CHANGE** **LOST/DAMAGE/DESTROYED** **BASE CHANGE**

(If switching a vehicle to a new corporation; you must complete an entire new application)

Vehicle Owner: _____ Date of Birth: _____

(as listed on DMV Registration)

DBA: _____ EIN/SS #: _____

CORPORATION **PARTNERSHIP** **SOLE PROPRIETORSHIP**

Legal Address: _____ Phone #: _____

Cell Phone #: _____

Email Address: _____ 24hr Phone #: _____

Mailing Address: (If different than legal address) _____

CURRENT VEHICLE INFORMATION: (This is for Vehicle Change and/or Plate Changes)

TYPE OF VEHICLE: TAXI LIMOUSINE COMMUTER VAN PARATRANSIT

NCTLC Registration No.: _____ Expiration Date: _____

Year: _____ Make: _____ Model: _____ Plate: _____

Color: _____ Seating Capacity: _____ VIN #: _____

IS THE VEHICLE LICENSE ISSUED BY ANY OTHER MUNICIPALITY? (IF "YES", LIST INFO BELOW)

 MUNICIPALITY

 LICENSE NUMBER

 EXPIRATION DATE

NEW VEHICLE INFORMATION: (If applicable for a vehicle change and/or plate change)

TYPE OF VEHICLE: TAXI LIMOUSINE COMMUTER VAN PARATRANSIT

Year: _____ Make: _____ Model: _____ Plate: _____

Color: _____ Seating Capacity: _____ VIN #: _____

IS THE VEHICLE LICENSE ISSUED BY ANY OTHER MUNICIPALITY? (IF "YES", LIST INFO BELOW)

MUNICIPALITY LICENSE NUMBER EXPIRATION DATE

Is this vehicle leased? Yes No

If "Yes"; complete the following information about the lessor(s) and attach copy of lease agreement:

Name: _____ Telephone #: _____

Address: _____ Lease #: _____

Has this vehicle been stretched? Yes No

If "Yes"; Is this vehicle CMC or QVM certified? Yes No

Is this vehicle handicapped accessible? Yes No

CURRENT BASE INFORMATION:

Name: _____ Base/Company Owner: _____

Address: _____ Phone #: _____

_____ Base #: _____

NEW BASE INFORMATION: (If applicable for base change)

Name: _____ Base/Company Owner: _____

Address: _____ Phone #: _____

_____ Base #: _____

ALL QUESTIONS MUST BE ANSWERED ACCURATELY AND TO THE BEST OF THE APPLICANT'S KNOWLEDGE REGARDING THE FOLLOWING QUESTIONS WITH REGARDS TO ALL OWNERS, PARTNERS, OFFICERS AND MANAGERS; UNDER PENALTY OF LAW.

HAVE ANY OWNERS, PARTNERS, OFFICERS OR MANAGERS EVER BEEN CONVICTED OF A CRIME? (Misdemeanor/Felony) Yes No

HAVE ANY OWNERS, PARTNERS, OFFICERS OR MANAGERS EVER BEEN CONVICTED OF A DWI OR ANY OTHER ABILITY IMPAIRED OR UNDER THE INFLUENCE OF ALCOHOL OR DRUGS WHILE DRIVING VIOLATION? Yes No

HAVE ANY OWNERS, PARTNERS, OFFICERS OR MANAGERS EVER HAD ANY TAXI, FOR-HIRE OR DMV DRIVER LICENSE ISSUED DENIED, SUSPENDED OR REVOKED? Yes No

DO ANY OWNERS, PARTNERS, OFFICERS OR MANAGERS HAVE CRIMINAL CHARGES CURRENTLY PENDING AGAINST THEM? Yes NO

DO ANY OWNERS, PARTNERS, OFFICERS OR MANAGERS HAVE CHILD SUPPORT ORDER(S)? IF YES, YOU MUST SUBMIT A COPY OF THE ORDER AND PROOF THAT ALL SCHEDULED PAYMENTS ARE BEING MADE. Yes No

DO ANY OWNERS, PARTNERS, OFFICERS OR MANAGERS HAVE ANY JUDGMENTS, LIENS OR TAX WARRANTS? Yes No

DO ANY OWNERS, PARTNERS, OFFICERS OR MANAGERS CURRENTLY OWE ANY NASSAU COUNTY AGENCY MONEY? IF YES, ALL FUNDS MUST BE PAID TO BE LICENSED. Yes No

IF YOU ANSWERED "YES" TO ANY OF THE PREVIOUS QUESTIONS, YOU MUST PROVIDE CERTIFIED COPIES OF COURT DISPOSITIONS AND/OR WRITTEN EXPLANATION FOR ALL CHARGES. A COPY OF THE COURT CASE(S) MAY BE REQUIRED.

In consideration of being granted the license hereby applied for, it is agreed that the applicant will comply with the rules and regulations of the Department of Consumer Affairs that are now in force or that may in the future be promulgated.

FAILURE TO COMPLETE: Failure to complete all requirements with 90 days of submitting your application will result in automatic denial of your application.

If you knowingly possess a written document or instrument containing a **false statement** or information, and you **submit** the document or instrument to a public authority or public office, you can be charged with Offering a False Instrument For Filing in the First Degree, a **Class E Felony**. See NY Penal Law Section 175.35

ALL APPLICATION FEES & MATERIALS ARE NON- REFUNDABLE, NON-RETURNABLE.

APPLICANT NAME: _____ PHONE #: _____

APPLICANT SIGNATURE: _____ DATE: _____