



**NASSAU COUNTY**  
**DEPARTMENT OF CONSUMER AFFAIRS**  
 240 Old Country Road, Mineola, NY 11501  
 Phone: (516) 571-2600  
 consumeraffairs@nassaucountyny.gov  
 www.nassaucountyny.gov

*FOR OFFICE USE ONLY*

Address Change at Renewal, No Additional Fee \_\_\_  
 Address Change & Copy of License Not at Renewal, \$60 \_\_\_  
 Date Paid: \_\_\_\_\_

**FORM TO CHANGE  
 BUSINESS ADDRESS**

License No: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Old Business Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

\_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

NEW BUSINESS ADDRESS:

New Business Address: \_\_\_\_\_ New Business Phone: \_\_\_\_\_

\_\_\_\_\_ New Cell Phone: \_\_\_\_\_

New Email Address: \_\_\_\_\_

New Mailing Address (If different than business, PO Box or UPS Store Only): \_\_\_\_\_

\_\_\_\_\_

**INSURANCE and/or WORKERS COMPENSATION:** All insurance forms must reflect the new business address/ location and have the description of work that you are licensed and insured to do.

See <https://www.nassaucountyny.gov/1565/Making-Changes-to-a-Current-License>

**MUST BE NOTARIZED**

Sworn to before me

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
 Notary's Signature

\_\_\_\_\_  
 (Applicant Printed Name)

\_\_\_\_\_  
 (Applicant Signature)