

**DECEMBER 19, 2023 MINUTES OF MEETING
NASSAU COUNTY TOBACCO SETTLEMENT CORPORATION**

A meeting of the Nassau County Tobacco Settlement Corporation (the “Corporation” or “TSC”) was duly called and held on December 19, 2023 at 11:00 A.M. Present were David Chiang and Daniel McCloy. Also present were Tom Myers, Patrick Gallagher, Steve Conkling, Brian Petersen, Raquel Rosen, and Philip Marciano.

Meeting was opened by member David Chiang. Meeting was turned over to the board of directors (the “Members”).

The first order of business was to approve the September 21, 2023 meeting minutes. Motion made by Mr. McCloy seconded by Mr. Chiang and the minutes were so approved.

The second order of business was to approve the engagement letter with PKF O’Connor Davies, LLP for accounting and financial statement preparation for the Corporation’s 2023 financial statements. Motion to approve was made by Mr. Chiang and seconded by Mr. McCloy to so approve.

The third order of business was to approve the engagement letter with Mayer Hoffman McCann P.C. for audit services relating to the Corporation’s 2023 financial statements. Motion was made by Mr. Chiang and seconded by Mr. McCloy to so approve.

The fourth order of business was to approve the TSC 2022 Property Report. Motion was made by Mr. McCloy and seconded by Mr. Chiang to so approve.

The fifth order of business was to perform the annual review and approval of certain policies and procedures of the TSC. Motion to approve made by Mr. Chiang and seconded by Mr. McCloy to so approve.

The sixth order of business was to approve the annual self-evaluation of the mission statement and performance measurements. Motion to approve made by Mr. McCloy and seconded by Mr. Chiang to so approve.

The seventh order of business was to discuss the board of directors evaluation and the members were informed that said evaluation should be returned to Mr. Gallagher.

Eighth, the Pre-Audit Statement was discussed and a presentation was given on this topic by Mr. Marciano.

Ninth, the members resolved to tentatively meet on Friday, March 22, 2024 at 11 am.

There being no other business, a motion to adjourn was made by the Members and the meeting was so adjourned.

