



COUNTY OF NASSAU
STATE OF NEW YORK

APPLICATION FOR PUBLIC ACCESS TO RECORDS
PURSUANT TO NYS FREEDOM OF INFORMATION LAW

TO: RECORDS ACCESS OFFICER
DEPARTMENT OF CONSUMER AFFAIRS
240 Old Country Road
Mineola, NY 11501

DATE: _____

INFORMATION OF PERSON MAKING REQUEST

I HEREBY REQUEST INFORMATION ABOUT:

NAME:	_____		
ADDRESS:	_____		
CITY:	STATE:	ZIP:	
EMAIL:	_____		
PHONE:	_____		

NAME:	_____		
ADDRESS:	_____		
CITY:	STATE:	ZIP:	
EMAIL:	_____		
PHONE:	_____		

SPECIFIC INFORMATION BEING REQUESTED:

Printed Name

Signature

FOR AGENCY USE ONLY

APPROVED

DENIED (For the Reason(s) checked below)

- ___ Confidential Disclosure
- ___ Unwarranted invasion of personal privacy
- ___ Record of which this agency is legal custodian cannot be found
- ___ Exempted by Statute other than the Freedom of Information Act
- ___ Other (specify) _____

- ___ Part of investigatory files
- ___ Pending Investigation
- ___ Record is not maintained by this agency

Signature

Records Access Officer
Title

Date

***NOTICE:** YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE FOIL APPEALS OFFICER, OFFICE OF THE COUNTY ATTORNEY, 1 WEST STREET, MINEOLA, NY 11501, WHO MUST FULLY EXPLAIN THE REASONS FOR SUCH DENIAL IN WRITING WITHIN TEN DAYS OF RECEIPT.

I HEREBY APPEAL:

Signature

Date