

Minutes Nassau County Board of Ethics
- Public Session

Meeting date and place: September 17th, 2018 at 8:00 A.M.
One West Street, Mineola, New York 11501

Board Members Present: Jared A. Kasschau, County Attorney
Michael Pernick, Member
Christopher Devane, Member
Daniel Palmieri, Member

Board Counsel: Steven G. Leventhal

Also in attendance: Sean Berman, Accountant II, taking minutes

Absent: Kenneth L. Gartner, Chair

The meeting was called to order at 8:14 a.m. Board Chair Kenneth L. Gartner was not in attendance, but with 4 members present the Board still maintained a quorum.

Since the last meeting, the Board has begun outreach to delinquent financial disclosure filers in effort to attain full compliance. A question was brought up about the progress of electronic filing capabilities for future years, County Attorney Kasschau said Nassau IT was developing a beta version, still in the testing phase.

Resolution 1-2018, previously adopted by the Board on August 16th, 2018, was updated to correct a typo. Christopher Devane motioned to adopt the updated Resolution 1-2018, seconded by Michael Pernick and passed unanimously (4-0-0).

The Board reviewed a Policy Maker memo to be sent annually to department heads. Daniel Palmieri identified a typo that needed to be corrected. The Board also decided to add items #1 and #2 from Resolution 1-2018 into the language. Subject to these changes, Jared Kasschau motioned to adopt the memo, seconded by Michael Pernick and passed unanimously (4-0-0).

Counsel Leventhal had prepared separate *Procedures for Conducting Fact Finding Hearings*; one for the Code of Ethics and the other for Financial Disclosure.

New language has been added to the Board of Ethics department webpage, identifying what constitutes an ethics violation. The County Attorney's office is undergoing a review of Board advisory opinions to redact identifying information and add to the webpage where appropriate, to be used as an educational tool. County Attorney Kasschau mentioned that Nassau IT is

undergoing a major overhaul of the Nassau County website, including the individual department pages.

The Board set out to schedule several dates in the near future; the next ethics meeting as well as a special session dedicated to updating the Code of Ethics. In addition, an Ethics training seminar has been set for October 17th at 8:00 am which is open to County employees.

At 8:52 a.m., County Attorney Kasschau motioned to adjourn to executive session to discuss requests for ethics advice, seconded by Christopher Devane. Motion carries unanimously (4-0-0).

At 10:12 a.m., County Attorney Kasschau motioned to adjourn executive session as well as the meeting, seconded by Michael Pernick. Motion carries unanimously (4-0-0).