



Updated Review of Nassau County's Take-Home Vehicles

An audit of Nassau County Take Home Vehicles was completed in 2015 and revealed a number of internal control issues. This report was initiated to determine if corrective actions were taken.



FINDINGS:

Nassau County does not have a complete and accurate master inventory list of vehicle assignments, it is decentralized among various departments.

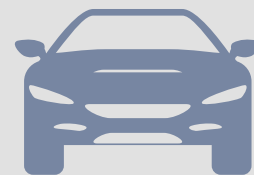
The County does not have a uniform vehicle assignment process. Department heads and the Administration were not communicating.

71 County-owned vehicles were transferred to an outside contractor, but the County had no knowledge of who was driving these vehicles.

More than 20% of all employees driving take home vehicles had not complied with the County's online motor vehicle policy acknowledgement.

RECOMMENDATIONS:

- Determine who should maintain a County-wide master list and consider centralizing fleet management.
- Develop a centralized process to ensure that assigned vehicles are returned upon employee separation.
- Obtain and monitor a list of County contractor employees who may be operating County owned vehicles.
- Review and update the current Motor Vehicle Risk Management Policies and Procedures.



RESPONSE:

The Administration agreed with the majority of the findings and have already undertaken a number of corrective actions based on the report, including:

- ✓ Added updated controls to require enhanced departmental accountability.
- ✓ Requested and received a list of contractor employees driving County vehicles. They are monitoring their driver's licenses, and DPW received insurance certificates for each vehicle.
- ✓ Working with Information Technology to create a front-end application for County-wide fleet reporting.