

Changing the Name of Your Company

For a corporation, LTD, LLC, etc.:

- You must first amend the name of the corporation with The New York State Department of State.
- Fill out the [name change form](#).
- Provide a copy of the NYS Amended Filing Receipt.
- Provide a current certificate of liability insurance with description of work.
- Provide a current certificate of worker's compensation (U26 of 105.2) or CE-200.
- Provide a \$110 payment (business check, certified check, or money order) if change does not occur at renewal.

For a DBA or Partnership:

- You must amend the name with the Nassau County Clerk's office by filing an Amended Business Certificate.
- Fill out the [name change form](#).
- Provide a copy of the Amended Business Certificate.
- Provide a current certificate of liability insurance with description of work.
- Provide a current certificate of worker's compensation (U26 of 105.2) or CE-200.
- Provide a \$110 payment (business check, certified check, or money order) if change does not occur at renewal.

NOTE: If you form a new corporation or business, you cannot change the name; you will need to apply with a new application. A name change can only be issued for an AMENDMENT OF NAME.