

Changing an Address on a Current License

How to Change the Business Address

For Corporations, LTD, LLC etc:

1. Fill out the [address change form](#).
2. Provide a current certificate of liability insurance with a description of work covered.
3. Provide a current certificate of worker's compensation (U26 or 105.2) or CE-200.
4. Provide proof of address (utility bill, vehicle registration, lease).

For DBA/Business Certificates:

1. Fill out the [address change form](#).
2. You must amend your business certificate with the Nassau County Clerk's Office and submit a copy of the filed amendment.
3. Provide a current certificate of liability insurance with a description of work covered.
4. Provide a current certificate of worker's compensation (U26 or 105.2) or CE-200.
5. Provide proof of address (utility bill, vehicle registration, lease).

How to Change the Home Address of a principal, manager or salesperson

For Corporations, LTD, LLC, etc:

1. Provide a copy of the driver's license with the new address.
2. Proof of address (utility bill, lease, vehicle registration).

For DBA/Business Certificates:

1. You must amend your business certificate with the Nassau County Clerk's Office and submit a copy of the filed amendment.
2. Provide a copy of the driver's license with the new address.
3. Proof of address (utility bill, vehicle registration or lease).