

COUNTY OF NASSAU

LOBBYIST PERIODIC REPORT FORM

1. Name, address and telephone number of lobbyist(s)/lobbying organization as it appears on the Lobbyist Registration Disclosure Form: *(NOTE: Nassau Community College already registers with the State Joint Commission on Public Ethics with respect to its State and local lobbying efforts. Under the County Law, that form can be filed in place of the County Form. The names listed below are the names that appear on the form filed with the State.)*

Nassau Community College, One Education Drive, Garden City, N.Y. 11530,  
516-572-7811

Kenneth Saunders, (College employee, same address) 516-572-7664

Inna Reznik, (College employee, same address) 516-572-7700

Joseph Muscarella (College employee, same address) 516-572-0605

Frank (Chuck) Cutolo (College employee, same address) 516-572-7811

Carol Friedman (College employee, same address) 516-572-9786

Jorge Gardyn, 395 Stewart Avenue, Garden City, N.Y 11530, 516-551-7113  
(uncompensated Board of Trustees member)

Kathy Weiss, 39 Fieldstone Lane, Oyster Bay, N.Y. 11771, 516-802-3024  
(uncompensated Board of Trustees member)

2. Report Period: June 1 to August 31

(January 1 to March 31; April 1 to May 31; June 1 to August 31; or September 1 to December 31)

(Note: for sections 3 through 6 below, where a lobbyist is required to file this report, any such lobbyist that has not earned or incurred any compensation or expenses for the period shall make such a statement herein.)

3. List below amounts for any compensation paid or owed to the lobbyist during the period for the purposes of lobbying. Such amounts shall be detailed as to amount, to whom paid and for what purpose. *(NOTE: The individuals and entity referred to in this report lobby both the State and the County. The Lobbyist Registration Form filed with the State reflects that. However, question 9 of this form refers to "lobbying activity conducted, or to be conducted, in Nassau County." I am, therefore, making the assumption that the amounts referred to in*

*question 3 also relate to lobbying activities conducted in Nassau County. I am making the further reasonable assumption that the College employee's lobbying activities are split evenly between the County and the State. Therefore, the amounts below for each College employee equal the portion of their salaries that can be reasonably assigned to lobbying activities, divided by 2.)*

Amount	Details
\$0	Nassau Community College: activities related to passage of the College budget; authorization for the County to bond on behalf of the College for the purpose of paying termination pursuant to a retirement incentive for full time faculty; seeking to fill a vacancy on the College's Board of Trustees; activities related to capital projects. County Executive's Administration and County Legislature were the entities lobbied.
\$2,598	Kenneth Saunders: activities related to passage of the College budget; authorization for the County to bond on behalf of the College for the purpose of paying termination pursuant to a retirement incentive for full time faculty; seeking to fill a vacancy on the College's Board of Trustees. County Executive's Administration and County Legislature were the entities lobbied.
\$924	Inna Reznik: activities related to passage of the College budget; authorization for the County to bond on behalf of the College for the purpose of paying termination pursuant to a retirement incentive for full time faculty. County Executive's Administration and County Legislature were the entities lobbied.
\$948	Joseph Muscarella: activities relating to capita projects. County Executive's Administration was the entity lobbied.
\$2,619	Frank (Chuck) Cutolo: activities related to passage of the College budget; authorization for the County to bond on behalf of the College for the purpose of paying termination pursuant to a retirement incentive for full time faculty; issues

relating to the jurisdiction of the County Comptroller. County Executive's Administration, County Legislature and County Comptroller were the entities lobbied.

\$684 Carol Friedman: activities relating to capital projects. County Executive's Administration was the entity lobbied.

\$0 Jorge Gardyn: activities related to passage of the College budget; authorization for the County to bond on behalf of the College for the purpose of paying termination pursuant to a retirement incentive for full time faculty; seeking to fill a vacancy on the College's Board of Trustees. County Executive's Administration was the entity that was lobbied.

\$0 Kathy Weiss: engaged in no lobbying activities during this time period.

4. List below the cumulative total amounts earned to date for lobbying year.

\$0 Nassau Community College

Kenneth Saunders ( \$7,361); Inna Reznik (\$2,618); Joseph Muscarella (\$2,686); Frank (Chuck) Cutolo (\$7,421); Carol Friedman (\$1,938) = \$22,024.

5. List below amounts for any expenses expended or incurred by the lobbyist during the period for the purpose of lobbying. Such amounts shall be detailed as to amount, to whom paid and for what purpose.

Amount

Details

\$7,773 Nassau Community College: activities related to passage of the College budget; authorization for the County to bond on behalf of the College for the purpose of paying termination pursuant to a retirement incentive for full time faculty; seeking to fill a vacancy on the College's Board of Trustees; activities related to capital projects; issues relating to the jurisdiction of the County Comptroller. Money spent in the form

of salary (in the above described amounts) to Kenneth Saunders, Inna Reznik, Joseph Muscarella, Frank (Chuck Cutolo), Carol Friedman. The County Executive's Administration, the County Legislature and the County Comptroller were the entities that were lobbied.

\$0	Kenneth Saunders
\$0	Inna Reznik
\$0	Joseph Muscarella
\$0	Frank (Chuck) Cutolo
\$0	Carol Friedman
\$0	Jorge Gardyn
\$0	Kathy Weiss

6. List below the cumulative total amounts expended to date for lobbying year:  
\$22,024

(In lieu of completing 7 through 10 below, you may attach a copy of your Lobbyist Registration Disclosure Form, provided the information has not changed. *Attached is the form that NCC filed with the County [based on what had earlier been filed with the State] as updated to account for personnel changes at the College that impact on the College's lobbying activities in the County.*

I understand that copies of this form will be sent to the Nassau County Department of Information Technology ("IT") to be posted on the County's website.

I also understand that upon termination of retainer, employment or designation, I must give written notice to the County Attorney within thirty (30) days of termination.

VERIFICATION: I certify that all statements on this statement are true, correct and complete to the best of my knowledge, and I understand that the willful making of any false statement of material fact herein will subject me to the provisions of law relevant to the making and filing of false instruments and will render such statement null and void.

Dated: 09/15/2015

Signed: Frank (Chuck) Cutolo

Print Name: Frank (Chuck) Cutolo

Title: General Counsel for Governmental & Media Relations

STATE OF NEW YORK )  
 )  
COUNTY of NASSAU )

SS:

Sworn before me this 15<sup>th</sup>

Day of September, 2015.

Anne E. Brandi  
NOTARY PUBLIC

**ANNE E. BRANDI**  
Notary Public, State of New York  
No. 01BR6104733  
Qualified in Nassau County  
January 26, 2016



CHUCK CUTOLO, J.D.  
General Counsel for  
Governmental Relations

One Education Drive  
Garden City, NY 11530-6793

Tel 516.572.7811  
Fax 516.572.7750  
cutoloc@ncc.edu

[www.ncc.edu](http://www.ncc.edu)

TO: New York State Joint Commission on Public Ethics  
FROM: Frank (Chuck) Cutolo, General Counsel for Governmental & Media Relations  
DATE: September 14, 2015  
RE: Amendment to the Lobbyist Statement of Registration for 2015-2016 July and August, 2015 for Nassau Community College

Attached is an amendment to Nassau Community College's Lobbyist Statement of Registration for 2015-2016. It reflects naming of Dr. Thomas Dolan as Interim President of NCC; the reallocation between Drs. Dolan and Dr. Saunders (former Acting President and current Executive Vice President) of the share of lobbying activities between them; and the resultant impact of these changes on the estimate on the bi-annual and semi-annual reports of NCC to the Joint Commission.

# NY STATE LOBBYIST STATEMENT OF REGISTRATION

Marking Instructions: Please type or use blue or black ink pen.  
 Completely fill in one circle.  
 Print legible numbers and block letters, no script.

**COMPLETE ALL SECTIONS**  
 before submitting or form will be returned.

## I Reporting Information

FOR OFFICE USE ONLY

Biennial Period: 2015-2016

Fill in circle if amendment

Type of Lobbying:  Nonprocurement  Procurement  Both

Level of Gov't:  State Lobbying  Local Lobbying  Both

Registration Filing Fee Check Number: 8227

## II Principal Lobbyist Information

PRINCIPAL LOBBYIST NAME: Organization: Nassau Community College

or  
 Last Name:

First Name:

Permanent Business Address: One Education Drive

City: Garden City

State: N.Y.

ZIP code: 11530

Business Phone: 516-572-7811

Fax Number: 516-572-7750

Type of Lobbyist:  Retained  Employed  Designated

## III Additional Lobbyists

List each individual associated with the principal lobbyist, who will be lobbying for the named principal, regardless of whether lobbying is a significant part of their duties. (DO NOT list anyone who has filed or will be filing their own registration.)

NAME: Last Dolan

First Thomas

NAME: Last Saunders

First Kenneth

NAME: Last Reznik

First Inna

Continued on attached pages

## IV Client Information

Name: Nassau Community College

Permanent Business Address: One Education Drive

City: Garden City

State: N.Y.

ZIP code: 11530

Business Phone: 516-572-7750

Fax Number: 516-572-7750

Chief Administrative Officer Name: Thomas Dolan

Chief Administrative Officer Title: Interim President

If the client named has retained, employed or designated the lobbyist in section II to lobby on a third party's behalf, complete the third party's name, address and phone number below.

Name: N/A

Address:

City:

State:

ZIP code:

Business Phone:

Fax Number:

## V Contract/Authorizations

You must mail in a copy of your signed contract/authorization with this Statement of Registration.  
 Please fill in the Start and End dates of the contract/authorization below.

Contract/Authorization Start Date (MM/DD/YYYY): 01/01/2015

Contract/Authorization End Date (MM/DD/YYYY): 12/31/2016

## VI Client Business Nature

Mark the response next to the category that best describes the nature of your client's business. (MARK ONE ONLY)

- |   |  |  |
|---|--|--|
| <input type="radio"/> Banking & Financial Services    | <input type="radio"/> Communications             | <input checked="" type="radio"/> Education       |
| <input type="radio"/> Environment & Natural Resources | <input type="radio"/> Health & Mental Hygiene    | <input type="radio"/> Insurance                  |
| <input type="radio"/> Labor                           | <input type="radio"/> Law                        | <input type="radio"/> Manufacturing              |
| <input type="radio"/> Marketing & Sales               | <input type="radio"/> Public Utilities           | <input type="radio"/> Public, Community Interest |
| <input type="radio"/> Racing & Wagering               | <input type="radio"/> Real Estate & Construction | <input type="radio"/> State & Local Government   |
| <input type="radio"/> Trade Associations              | <input type="radio"/> Transportation             | <input type="radio"/> Travel & Tourism           |

## VII Subjects on which you expect to lobby:

Issues relating to State/local assistance and State/local laws affecting community colleges, generally, and Nassau Community College, in particular.

Continued on attached pages

## IX Bill, Rule, Regulation, Rate Number or brief description relative to the introduction or intended introduction of legislation or a resolution on which you lobbied:

As of the time that this document was initially filed, there were no bill numbers available for pieces of legislation that the College would be lobbying on. However, since then, the subject matter of those bills has related to the State budget

Continued on attached pages

## XI Number or Subject Matter of Executive Order of Governor/Municipality on which you expect to lobby:

None

Continued on attached pages

## VIII Person, State Agency, Municipality or Legislative Body you expect to lobby:

New York State and Nassau County Legislatures; Nassau County Executive and Comptroller; New York State Governor; SUNY; New York State Dormitory Authority; State University Construction Fund; Nassau County Interim Finance Authority.

Continued on attached pages

## X Title and Identifying Numbers of procurement contracts/documents on which you expect to lobby:

N/A

Continued on attached pages

## XII Subject Matter of and Tribes involved in tribal-state compacts, etc. on which you expect to lobby:

N/A

Continued on attached pages

## XIII Declaration

This Declaration must be signed by the principal lobbyist. If the principal lobbyist is an organization, the Chief Administrative Officer of such organization must sign this Declaration. (If the Chief Administrative Officer, for any reason, does not sign, he/she must duly designate another person to sign this Declaration.) (See instructions.)

I declare under penalty of perjury that the information contained in this registration is true, correct, and complete to the best of my knowledge and belief.

**X SIGNATURE:** 

**DATE:** 9/14/2015

**PRINT NAME: LAST** Cutolo

**FIRST** Frank (Chuck)

Mark One:  Principal Lobbyist  Chief Administrative Officer  Designee (Attach Letter)

## The following MUST be attached to this registration at the time of submission:

--REGISTRATION FEE: SEE INSTRUCTIONS TO CALCULATE AMOUNT OF FEE. (Please enter check number in section I.)

--You MUST attach a copy of your existing written lobbying contract. If you do not have a written contract, you must attach your written authorization from the client and a summary of your oral lobbying agreement. (These documents must include the dollar amount of your compensation.)

--If applicable, a designation letter if you have marked designee in section XIII.

--If applicable, continuation sheets for sections III, VII, VIII, IX, X, XI and XII.

**PLEASE NOTE** You may be assessed up to \$25 for each day this registration is late.





**Designated Addendum sheet for sections VII, VIII, IX, X, XI and XII.**

Please use the following addendum pages as continuation for the specified sections. If additional space is needed, please make a copy of this sheet.

**VII** Subjects on which you expect to lobby:

with respect to community colleges, in general, and Nassau Community College, in particular, and has related to bills considered by the County Legislature affecting Nassau Community College.

**VIII** Person, State Agency, Municipality or Legislative Body you expect to lobby:

**IX** Bill, Rule, Regulation, Rate Number or brief description relative to the introduction or intended introduction of legislation or a resolution on which you lobbied:

**X** Title and Identifying Numbers of procurement contracts/documents on which you expect to lobby:

**XI** Number or Subject Matter of Executive Order of Governor/Municipality on which you expect to lobby:

**XII** Subject Matter of and Tribes involved in tribal-state compacts, etc. on which you expect to lobby:



DR. THOMAS P. DOLAN  
Interim President

One Education Drive  
Garden City, NY 11530-6793

Tel [REDACTED]  
Fax [REDACTED]

[www.ncc.edu](http://www.ncc.edu)

September 14, 2015

New York State Joint Commission on Public Ethics  
Hon. Daniel J. Horwitz, Chair  
540 Broadway  
Albany, N.Y. 12207

Dear Chair Horwitz:

The following is identical to the document dated September 1, 2015, which was filed as an amendment to the registration packet for 2015-2016 filed on December 22, 2014, with the exception that Dr. Thomas P. Dolan has now been added as a employee lobbyist in light of his having been named as Interim President of Nassau Community College on September 10, 2015. In conjunction with that step, the salary allocation related to lobbying activities by Dr. Kenneth Saunders, who remains an employee lobbyist, has been reduced from 10% to 5%, and the salary allocation for lobbying activities by Dr. Dolan is set at 5%. As a consequence, the estimate of semi-annual and bi-monthly expenses has been adjusted accordingly.

\* \* \* \*

At the conclusion of the NY STATE LOBBYIST STATEMENT OF REGISTRATION, the following statement appears, "You MUST attach a copy of your existing written lobbying contract. If you do not have a written contract, you must attach your written authorization from the client and a summary of your oral lobbying agreement. (These documents must include the dollar amount of your compensation.)" The memo from the Commission entitled "Instructions for Lobbyists," includes the following passage: "*What if I do not have a written lobbying agreement ?* If you do not have a written lobbying agreement, as is often the case with employed lobbyists, a written authorization, signed by the Chief Administrative Officer of the client or employee, can be substituted and must be submitted. The terms and amounts of your compensation or salary must be disclosed. Authorizations which are not signed by the Chief Administrative Officer of the client will not be accepted."

In an effort to comply with these requirements, let me state the following: The employees of Nassau Community College who are listed on the Statement of Registration have within their job descriptions the responsibility of providing information to State and Local governmental units and advocating on behalf of the College on an as needed basis. However, in no case does this responsibility constitute anything close to most of their workload. I, hereby, authorize the individuals listed on our Statement of Registration and also listed in this letter to lobby on our behalf from January 1, 2015 to December 31, 2016. It is expected that the College will exceed the reporting threshold. My good faith estimate of the percentage of time, as reflected by their salaries, that these employees engage in what could be defined as lobbying activities on the State and Local level is the following. If any of the following listed individuals change or their salaries change during the course of the 2015-2016 timeframe, then amendments to this letter and the accompanying form will be filed with the Commission on a timely basis.

Dr. Thomas P. Dolan - 5% or \$11,250  
 Dr. Kenneth K. Saunders – 5%, or \$9,000  
 Dr. Joseph Muscarella – 5%, or \$8,200  
 Inna Reznik -5%, or \$8,000  
 Carol Friedman –5% or \$5,915  
 Frank (Chuck) Cutolo --15%, or \$22,709  
 Dr. Jorge Gardyn – Chair of the Board of Trustees, uncompensated position.  
 Dr. Kathy Weiss, Vice Chair of the Board of Trustees, uncompensated position.

These amounts will be reflected for each of these individuals for the bi-monthly reports and semi-annual reports to be filed for 2015 and 2016 using the methodology suggested by the Commission (which is also the methodology that NCC has employed to date): “the total of the combined salary could be divided by the number of bi-monthly and semi-annual reports filed with this Commission.” Using this methodology, for the 2015-2016 reporting period, the bi-monthly amounts for these employees is projected to be \$10,846 and the semi-annual amounts are projected to be \$32,537. The only variance from this methodology would be to accommodate those reporting periods in which there is an extra pay period (in which case, the amount of compensation devoted toward lobbying activities will be divided by 26 and then multiplied by the appropriate number of pay periods within the reporting period), or in the event of a change in personnel or in the event of salary modifications, including retroactive payments that might have been approved earlier by the College’s Board of Trustees, but which, for one reason or another, were not processed and received by an employee until a later filing period. In the event of retroactive payments, the added amounts will be reported in the filing period during which the employee actually received this extra compensation.

I have also included the appropriate documentation for six of the seven individuals listed above with respect to their having taken the online course relating the laws and rules for advocacy that the Commission requires of all registered lobbyists. In all instances but one, this document is the "Certificate of Completion." However, in one instance the individual did not print out the Certificate. In that case, I have included the notification of completion that the individual received via e-mail from the Commission. The seventh individual, Dr. Jorge Gardyn, was first listed as a registered lobbyist in June of 2013. In a conversation with Melanie Diaz of the Commission's staff, I was informed that in light of that start date, Dr. Gardyn has until December 2015 to take the online course. It is, nevertheless, his intention to take the course early in 2015.

Finally, although it files separately as a retained lobbyist, I wanted to mention again as I did in earlier letters to you that Fisher Development Strategies will be informing you that it will continue to be lobbying on the local and State levels on behalf of the College.

I hope that this information is sufficient to meet the requirements of the lobbying law.

Sincerely,



Thomas P. Dolan  
 Interim President

I, Thomas P. Dolan  
(Name of Chief Administrative Officer)

Interim President  
(Title)


Nassau Community College, hereby designate  
(Name of Organization)

Frank (Chuck) Cutolo to make and file  
(Name of Designee)

NY STATE LOBBYIST STATEMENT OF REGISTRATION; NY  
STATE LOBBYIST BI-MONTHLY REPORT; and NY STATE CLIENT  
SEMI-ANNUAL REPORT

(Name of Statement(s) and/or Report(s)s)

2015-2016  
(Year or Time period)

  
(Signature of Chief Administrative Officer)

Accepted by:

Frank (Chuck) Cutolo General Counsel for Governmental &  
Media Relations  
(Signature and Title of Designee)